



Oulton Broad Parish Council
Minutes of the Events and Tourism
for the meeting of 30th April 2019

Present: Councillors Christine Ashdown, Sandie Keller, and Lee Pullen (Chairman)

Also, in attendance: Tina Page (Clerk).

Public in attendance: No public were in attendance.

ET46. Welcome:

ET47. Announcement on Reporting

Cllr Pullen welcomed everyone to the meeting. The right for the public to record the meeting were noted.

ET48. Apologies: Cllr Falat did not attend.

ET49. Declaration of interests and dispensations

ET49.1 Declaration of Disclosable Pecuniary and Non-Pecuniary interests.

ET49.2 Receipt of written interests.

None

ET49.3 Dispensations granted.

None.

ET50. Minutes To approve the accuracy of the minutes from 7th January 2019. Proposed as an accurate record by Cllr Ashdown and seconded by Cllr Pullen.

2 AGREED
1 ABSTAINED

ET50.1 To discuss outstanding actions from last meeting.

ET30. Cllr Falat to write a Memorandum of Understanding for FoNEP: Still outstanding. Hold over for a few more months.

ET36. Cllr Pullen to contact PowerBoats, join advertising for them and Nearly Music Festival. Advertising should include 'by kind permission of Nicholas Everitt Park Trustees and OBPC'. Cllr Falat to design a leaflet for the North side of the broads, to include dredging, festival and the cinema. Letter to be done in February. Leaflets for the North are still outstanding.

ET38. To receive an update on the ratification of the Terms of Reference for the Events and Tourism Committee: All sorted.

ET51. Public Forum: None.

ET52. To discuss the pricing structure for events in the park and hire of the Pavilion and agree any action: Private hire of the Pavilion £14 per hour, Community based hire £10 per hour.

Bowls/Tennis/FoNEP/Museum, may introduce a clearing up charge of £5 in the new year. Use of the Park, Charitable between £50-£300, Non charitable £300+. Always ask for a returning deposit for the risk of damage or clearing up charges after the event.

ET53. To discuss the members attendance to individual events and agree a way forward: It was considered that all the events apart from the Powerboats, need at least one Councillor attending. **Action Clerk** to distribute to the Councillors at the Full Council meeting and ask for volunteers.

ET54. To discuss the ticketing for the events: Intuitive Solutions, Nearly Music Festival was discussed. **Action Clerk** to chase this up.

ET55. To receive an update on the craft fair and agree any action: At the moment there are a possible 8 stalls coming. It was considered that we should have more! **Action Clerk** to put on website. **Action Cllr Pullen** to place on Facebook. It was considered a good idea for the police lady to know of the events. **Action Clerk** to send a list to Amy.

ET56. To discuss the advertising and agree any action: **Action Clerk**, to contact Archant with a list of events.

ET57. To discuss SAG's outstanding and agree any action: The Clerk reported that ESC said that due to the land being our own, we did not need this. *Since this meeting, the Powerboats have informed us that the SAG's are in fact needed. The PowerBoats have provided the Clerk with contact details for Suffolk County Council.* **Action Clerk** to speak to SCC.

ET58. To discuss and note any correspondence relating to Events and Tourism: None.

ET59. To note the date of the next meeting: It was decided to wait until after the new council has been formed.

ET60. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: nothing was discussed.

There being no more items to discuss the meeting closed at 12:05pm

Minutes approved on 2019

Signed

Events and Tourism chair