



Oulton Broad Parish Council
Minutes of the Events and Tourism
for the meeting of 29th October 2018

Present: Councillors Christine Ashdown, Ben Falat, Sandra Keller, and Lee Pullen (Chairman)

Also, in attendance: Tina Page (Clerk).

Public in attendance: 1 Member.

It was noted that the meeting started at 2.15pm.

ET16. Welcome:

ET17. Announcement on Reporting

Cllr Pullen welcomed everyone to the meeting. The right for the public to record the meeting were noted.

ET18. Apologies: No apologies were noted

ET19. Declaration of interests and dispensations

ET19.1 Declaration of Disclosable Pecuniary and Non-Pecuniary interests.

It was noted that Cllr Falat is a Yacht Club member and has outside links to the powerboats and dragon boats.

ET19.2 Receipt of written interests.

None

ET19.3 Dispensations granted.

None.

ET20. Minutes To approve the accuracy of the minutes from 19th September 2018. Proposed as an accurate record by Cllr Ashdown and seconded by Cllr Keller.

ALL AGREED

ET20.1 To discuss outstanding actions from last meeting.

ET07.2 Dragon Boats Clerk to - arrange a meeting and agree any action. The date has been confirmed for next year to be 31st August 2019. Gable Events at the moment does not want a meeting. It was noted that there needs to be more advertising next year.

ET09.1 Clerk to notify Intuitive Solutions of the pricing structure and agree any action - They are happy with the pricing structure. The Nearly Festival has been booked for 3rd and 4th August. The dates for the open-air cinema has been booked for 5th, 6th and 7th September 2019. All these dates are acceptable.

ET21. Public Forum: The mayoral board from the old Town Hall is coming to the Museum. The existing robes are currently being worn by the Deputy Mayor of Lowestoft.

ET22. To adopt the Terms of Reference: Wording of the transcript for the Deed of Gift was discussed, it was decided that we need to get a professional translation/transcription to run with. This will go to the Solicitors, await their confirmation.

ET23. To review the meeting with the Powerboats and agree any action: It was a good constructive meeting. We need to invoice them for the £1 clause. **Action Cllr Falat** to provide the wording to the Clerk to produce an invoice. The total of 'closed' dates in 2019, have been reduced to 9. Powerboats have agreed to 'open' Thursday 20th and 27th June 2019.

ET24. To review the meeting with S Shappelle and agree any action: Cllr Ashdown and the Clerk attended the meeting. Steve has connection with the Water Rats. **Action Clerk** to arrange a meeting with him on a Monday in November. The Barn Dance/Line Dancing and dog show were considered a good idea. Charges are outstanding, but it was agreed to charge for the breakage/clearance refundable charge.

ET25. To review the OB Arts Circle event and agree any action: The event was a success. Maybe two events next year, May and September. **Action Clerk** to arrange a meeting with the Arts Circle on a Monday, to discuss the future events and also the Art in the Park.

ET26. To review additional requests in the Park, and agree any action: These have been discussed already.

ET27. To review the survey statistics relating to events and tourism: Music is high on the agenda. Oulton Broad, Lowestoft Got Talent were discussed as an idea. **Action Cllr Falat** to contact the schools and see if they would like to attend Free of Charge on a Saturday, in the bandstand.

ET28. To discuss and note any correspondence relating to Events and Tourism: Tennis club has been in contact, with the amount of time they used the courts. It was agreed to bill them for £3.10 per hour as agreed at the beginning of the season. This is passport to leisure charges. **Action Clerk** to set up a meeting in February. Contact Norse to discuss the repair and maintenance of the tennis court. To arrange a walk around with Norse and Tennis Club.

ET29. To note date of next Events and Tourism Committee meeting and note items for next agenda: 7th January 2019 10am

ET30. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: nothing was discussed.

FoNEP was discussed and some of the issues. **Action Cllr Falat** to write a Memorandum of Understanding for FoNEP.

There being no more items to discuss the meeting closed at 3.50 pm

Minutes approved on 2019

Signed

Events and Tourism chair