



Oulton Broad Parish Council
Minutes of the Events and Tourism
for the meeting of 19th September 2018

Present: Councillors Christine Ashdown, Ben Falat, Sandra Keller, Andy Penman and Lee Pullen (Chairman)

Also, in attendance: Tina Page (Clerk).

Public in attendance: 1 Member.

ET01. Welcome:

ET02. Announcement on Reporting

Cllr Pullen welcomed everyone to the meeting. The right for the public to record the meeting were noted.

ET03. Apologies: No apologies were noted

ET04. Declaration of interests and dispensations

ET04.1 Declaration of Disclosable Pecuniary and Non-Pecuniary interests.

It was noted that Cllr Falat is a Yacht Club member and has outside links to the powerboats and dragon boats.

ET04.2 Receipt of written interests.

None

ET04.3 Dispensations granted.

None.

ET05. Public Forum: Nothing was discussed.

ET06. To adopt the Terms of Reference: It appears that Cllr Falat is referring to a different Deed of Gift, until this is sorted the Terms of Reference will not be reviewed. It was noted however, that item #3 the duties have not been mentioned. This will be expanded on at a later date.

ET07. To review the seasons events:

ET07.1 Bands: The Longshoremen were a great success, this was the first band of the season. Loddon Band mentioned that they used to return for evenings performances. Consider Jazz, more upbeat music, John Leaman and Denes schools next year. Schools maybe free of charge, but willing to pay £50. Last years budget was £1785 and spent £1807. There was an issue with the band playing on the day of the powerboat championship, however it was noted that the band did know this before booking. Perhaps we will leave this date free next time.

ET07.2 Dragon Boats: Cllr Falat mentioned that Veronica has been given the date already planned for next year. There appeared to be no advertising this year. **Action Clerk** to arrange a meeting to discuss next year.

ET07.3 Powerboats: The roving microphone has helped with the powerboats. There are issues with the toilets being closed off and no alternative given and the boulevard gates being closed on a particular 'closed' day. The treasurer is querying the 11 closed pay dates, as they had decided to only close for 9! They had chosen to cancel these two closed days, without prior knowledge to the council and still ran the powerboats. It was agreed that they should still pay for the full 11 days.

ET07.4 Lowestoft Gala: It was noted that there was a mess left over. The deposit was not paid in advance and the full invoice minus the deposit was paid after the event, without asking whether we were happy with the state of the park! Deposit to be paid before the event in the future. Toilets got blocked, we need to insist on porter loos. Lowestoft Lions normally ask for the system to be pumped out beforehand by Norse this was not done. It appears that 80% attendance were not local. It was thought that the entry fees were too high. There is need for more communication between the Lions and the Yacht Club.

ET07.5 Tennis: It was agreed to pay the leisure passport prices. There are issues with the state of the fencing and the nets, Norse has been asked to look at these. Await information on how many times the courts have been used to produce an invoice.

ET07.6 Bowls: The shed was discussed and decided to review the specification and look at the quotes. It was decided to use the foyer in the flat to store our stuff whilst the Arts Circle is using the room. Changing the pricing structure was discussed but no resolution made.

ET08. Update on the Arts Circle: They are setting up on Thursday 27th September. The bowls regalia will be removed of the walls. Fluorescent tubes to be replaced before the event starts.

ET09. Discuss new events:

ET09.1 Open Cinema – Intuitive Solutions. Met on 18th September, the open air cinema and music family festival was discussed. The music festival is for the family and includes high quality tribute bands, stalls, children activities. It was agreed to charge £300 per day and £60 for set up days. Open Air Cinema, pump up cinema, run over 3 evenings, showing three different films. It was agreed to charge (2-3 hours) £100 per night. **Action Clerk** to contact them and see if they are happy with the charges.

ET09.2 Family concert – Grand Order of Water Rats. We are still waiting for confirmation whether they are available in 2019.

ET09.3 Mama Active – This involves post natal exercises for mothers. It was agreed as this is exercise in the park, we would not charge. Proposed by Cllr Ashdown and seconded by Cllr Penman. **ALL AGREED**

ET09.4 Morris Dancing – The two contacts that were received are not interested, due to the location.

ET09.5 Display of photos by the photo group – the people have not got back to us, therefore on hold.

ET10. To review the survey results: The results were not available, on hold.

ET11. To review the mains of advertising: This was discussed and a pull out would be needed on a monthly basis.

ET12. To discuss the budgetary requirements for next year: Increase the Bands budget to £1900 and advertising of £300. No Income budget was discussed.

ET13. To note correspondence: The Christmas Tree was discussed and decided to be placed at the same place as last time. OBPC will insure again as before. The reindeer were discussed and this was agreed.

The 2 x craft fairs have been put on hold for the time being.

Cllr Falat mentioned the Water frolics that are organised by the yacht club.

ET14. To note date of next Events and Tourism Committee meeting and note items for next agenda: Meeting to be confirmed. Discuss Model Air Show and Promote Fishing at the next meeting.

ET15. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted: nothing was discussed.

There being no more items to discuss the meeting closed at 8.40pm

Minutes approved on 2018

Signed

Events and Tourism chair